



## IFRTD Executive Committee

5<sup>th</sup> -7<sup>th</sup> December, Berne, Switzerland

### *Agenda*

#### **4<sup>th</sup> of December, Tuesday**

16.00-17.00 Allowances (for IFRTD invitees in Hotel National)

#### **5<sup>th</sup> of December, Wednesday**

**Venue: Main Conference Room at SDC-Humanitarian Aid, Sägestrasse 77, Köniz, 3003 Bern**

#### *Governance Day*

- 9:00 Welcome and Introductions by Chairperson  
including explanations of IFRTD governance structure  
*Danang Parikesit, IFRTD Chairman*
- 9:30 Adopt Minutes from last year (all available on-line and in package)
- 9:45 Agree Agenda
- 10:00 Regional Presentations by the Regional Representatives;  
(45 minutes per region, 25 minute presentation and 20 minute Questions and Answers)  
Regional Presentation LATIN AMERICA activities 2007 and work plan 2008  
**Decision point: Approve work plan 2008**
- 10:45 COFFEE, TEA, CROISSANT BREAK
- 11:15 Regional Presentation WEST AND CENTRAL AFRICA activities 2007 and work plan 2008  
**Decision point: Approve work plan 2008**
- 12:00 Regional Presentation EAST AND SOUTHERN AFRICA activities 2007 and work plan 2008  
**Decision point: Approve work plan 2008**
- 12:45 BUFFET NETWORKING LUNCH
- 14:15 Regional Presentation ASIA activities 2007 and work plan 2008  
**Decision point: Approve work plan 2008**



- 15:00 Secretariat Report for 2007 –Activities and Expenses 2006-2007  
*Marinke van Riet, IFRTD*  
Questions and Discussion
- 15:45 COFFEE, TEA, CROISSANT BREAK
- 16:15 Secretariat Programme for 2008, Budget 2008, including discussion on Colin Relf Funds  
*Ana Bravo, IFRTD*  
**Decision Points: Approve Work Plan and Budget 2008**
- 17:00 End of Meeting Day 1

## **6<sup>th</sup> of December, Thursday**

**Venue: SDC Conference Room**

### *Strategy Day: Taking the Strategy Forward*

- 09:00 Introduction to Capacity Assessment  
*Marinke van Riet, IFRTD Secretariat*
- 09:10 Introduction to Building Partnerships for Development in Water and Sanitation  
*Tracey Keatman, BPDWS*
- 09:20 Sharing the first results of the Capacity Assessment  
*Heather Creech, IISD*
- 09:45 QandA
- 10:00 Preparing IFRTD for independence: governance options
- 10:30 COFFEE, TEA, CROISSANT BREAK
- 11:00 Small group work on governance options
- 13:00 LUNCH
- 14:30 Plenary on group findings
- 15:15 COFFEE, TEA, CROISSANT BREAK K
- 15:45 Addressing capacity gaps to implement the strategy
- 17:00 End of meeting Day 2
- 18:00 Dinner hosted by SDC at “Altes Tramdepot” (ancient garage of Bern’s Tramway).

## **7<sup>th</sup> of December, Friday**

**Venue: SDC Conference Room**

### *Organisational Learning Day*

- 09:00-14:00 TRANSNET Workshop and Meeting, for Programme  
see attached document
- 14:00-18:00 Guided walking tour around Berne, focusing on public transport and Berne’s transport policy.

